

14<sup>th</sup> February 2019

**BSE Limited**

PhirozeJeejeebhoy Towers,  
Mumbai – 400001

Dear Sir,

**SUB.:INTIMATION OF APPOINTMENT OF COMPANY SECRETARY AND COMPLIANCE OFFICER**

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform that the board of directors of Tulive Developers Limited had at their meeting held on 14<sup>th</sup> February 2019 appointed Mr. Sumit Mundhra (Membership No: A41507) as company secretary of the Company.

We further wish to inform that pursuant to Regulation 6 (1) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has also appointed Mr. Sumit Mundhra, company secretary as the compliance officer of the Company. Details under circular no. CIR/CFD/CMD/4/2015 dated September 09, 2015 is annexed to this letter.

Kindly take the same on record.

Thanking you,

Yours faithfully,

For **TULIVE DEVELOPERS LIMITED**



**ATUL GUPTA**

**DIRECTOR**

DIN: 01608328

Address: No.1, 6<sup>th</sup> Avenue, Harrington Road, Chetpet, Chennai – 600031.

Tulive Developers Ltd.

Regd. Office : #21/22, 'Loha Bhavan' PD Mehta Road, Mumbai – 400 000

Corporate Office : No.5, 1st Street, Subbarao Avenue, Chennai – 600 006 | Tel : (+91) 44 6462 4777 | (+91) 44 2823 0223

Email : tulivechennai@gmail.com | www.tulivedevelopers.com



**Details under Regulations CIR/CFD/CMD/4/2015 September 09, 2015**

S. No	Particulars	Details
1.	Reason for change	Appointment
2.	Date of appointment	14 <sup>th</sup> February 2019
3.	Brief profile	He is a member of ICSI and having the membership No. A41507 and having adequate experience to work as a Company Secretary.
4.	Terms of appointment	As below
5.	Disclosure of relationships between directors	Not Applicable.

**Terms of appointment of Mr. Sumit Mundra: -**

1. The board of directors of the Company has decided to appoint you as Company Secretary of the company and you are requested to join the service of the company with effect from 14<sup>th</sup> February 2019.
2. The company shall pay to you a monthly basic salary of Rs. 25000 per month.
3. You will enjoy other benefits like the medical expenses reimbursement, leave travel allowance, bonus etc. as may be permissible under the company's service rules.
4. You shall be allowed casual leave/sick leave/festival holidays, weekly off days and earned leave as per rules of the company.
5. The company may terminate your services even after confirmation without giving you any notice if you are found by the Board of Directors of the company not performing your assigned duties and your statutory duties properly and to the satisfaction of the Board.
6. As Company Secretary you shall be exclusively responsible: (a) for complying with all the provisions of the Companies Act and the various Rules framed thereunder; (b) maintaining all the statutory and non-statutory essential registers, books, files, records, papers etc., (c) preparing and filing with the Registrar of Companies and other concerned authorities the required reports, returns, documents, papers etc. complete in all respects and within the



prescribed periods of time; and (d) for carrying out the instructions, directions and advice of the Board of Directors of the company given to you from time to time.

7. You shall devote your whole time and attention to the work of the company during your tenure as Company Secretary and shall work with due diligence and using your abilities to your best. You shall obey the orders of the Board of Directors of the company. You shall do your best to promote the interest of the company and shall faithfully serve the company
8. You shall not disclose to any unauthorised person during your employment as Secretary of the company an information obtained by you in relation to the business and corporate policies of the company with special reference to the company's policy regarding the issue of rights shares, bonus shares, time and quantum of payment and/or declaration and payment of dividends from time to time.

A handwritten signature in blue ink, consisting of stylized, overlapping loops and curves, positioned below the text of the document.